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# **Employment**

#### **Senior Multimedia Specialist**, *Public Relations*

Palo Alto College, San Antonio, TX

Oct. 2013-Present

- Plans, develops, and executes concepts, designs, and/or coding of integrated visual/technical strategies for internal and external marketing to include art direction, graphic design, and brand management expertise.
- Collaborates with key stakeholders in the development of strategy, content, and design for over 50% of the requests for creative services by managing projects, streamlining processes, and providing project status reports.
- Serves as the digital signage content management administrator and one of the web content manage system administrators to include its content development, design management, and technical support.
- Ensures all deliverables of both traditional and non-traditional media developed are in compliance with brand standards guide.

#### **IT Senior Digital Media Specialist**, *IT Services*

Palo Alto College, San Antonio, TX

June 2011-Oct. 2013

- Developed a comprehensive design methodology in the absence of creative direction, as most design services were completed by support staff or outsourced to various freelance designers.
- Streamlined a systematic process to publish, deploy, and deliver materials utilizing various platforms in an effort to inspire customer confidence in the department's ability to meet the demand of marketing requests.
- Collaborated with the key stakeholders to implement an integral feature of web content management system that would feed data from the website straight to the digital signage monitors throughout the campus.
- Managed internal print services operations to include creating, submitting, and filing billing statements.

### **Senior Multimedia Specialist**, *Public Relations*

**St. Philip's College**, San Antonio, TX

June 2010-June 2011

- Planned, developed, and executed creative for internal and external marketing campaigns to include art direction, graphic design, copywriting, and photography.
- Collaborated with key stakeholders in the development of strategy, content, and design for requested creative.
- Served as liaison between print vendors and customers to manage print production schedules of deliverables.

### **Desktop Publisher**, Continuing Education

**San Antonio College**, San Antonio, TX

Jan. 2008-June 2010

- Planned, developed, and executed creative for business-to-business and business-to-consumer marketing campaigns to include content development and design management of graphic, web, and sequential design.
- Collaborated with key stakeholders to align visual experiences of the various programs across platforms.
- Managed print production schedules of deliverables with print vendors and mailing house vendors.

# Education

Master of Arts, Jan. 2017—Present

**Graphic Design and Visual Experience** Savannah College of Art and Design (SCAD)

**Bachelor of Arts**, Summa Cum Laude

**Visual Communication—Advertising** Savannah College of Art and Design (SCAD)

**Associate of Applied Science** 

**Print Graphics Interactive Graphics Sequential Graphics** San Antonio College

### Awards

**Muse Creative Awards**, 2017

Rose Gold, Student Branding Campaign

**Hermes Creative Award**, 2015

**Gold**, Communication/Marketing Campaign

**NCMPR Paragon Award**, 2014 National Bronze, Print Ad, Series

NCMPR Medallion Award. 2014 **District 4 Gold**, Print Ad, Series

**NCMPR Medallion Awards**, 2013 **District 4 Gold**, Folder Division B

## Memberships

**Alamo Colleges** 

**Digital Administrators Committee**. Member

**Palo Alto College** 

**Staff Senate**, Officer

**Marketing Council** Member

Wellness Committee. Member

**Emerging Leaders**, Member

### Skills

Software

InDesign Dreamweaver Photoshop Acrobat Pro Illustrator Lightroom

**Technical** 

Web Content Manager System administrator Digital Signage Content Manager administrator Photography—Sony α6300 mirrorless camera Footprints—ITS tracking system Epson large format printer operator

**Additional** 

Art direction Problem-solving Detail-oriented

Brand management Project management Time management Strategic planning Client satisfaction